

VISION (BOR Resolution No. 25 s. 2016) A premier state university with recognized excellence in engineering and technology education at par with leading universities in the ASEAN region.

MISSION

(Section 2 of P.D. No. 1518) The University shall provide higher and advanced vocational, technical, industrial, technological and professional education and training in industries and technology and in practical arts leading to certificates, diplomas and degrees. It shall provide progressive leadership in applied research, developmental studies in technical, industrial, and technological fields and production using indigenous materials; effect technology transfer in the countryside; and assist in the development of small-and-medium scale industries in identified growth centers.

DEPARTMENT OF INDUSTRIAL EDUCATION GOALS

- 1. To periodically review the curricular program to produce competent and committed teachers.
- 2. To undertake development and innovative researchers in Industrial Education.
- To facilitate transfer of technology in Industrial Education through expanded and effective linkages with industry and other sectors.
- To produce teachers who understand and appreciate genuine human ideas and values.
- 5. To imbue prospective teachers with desirable characteristics.

OBJECTIVES

- 1. Offer relevant and responsive curricular programs.
- 2. Initiate the conduct of researches in pedagogy and related educational technology.
- 3. Intensify community involvement through extension programs and projects.
- Develop attitude, personal discipline, moral, social and cultural values of the students.
- 5. Equip prospective teachers with desirable personal and social characteristics, qualities and traits.



REPUBLIC OF THE PHILIPPINES **TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES CAVITE CAMPUS** Carlos Q. Trinidad Avenue, Salawag, Dasmariñas City, Cavite, Philippines

Telefax: (046) 416-4920 Email: cavite@tup.edu.ph | Website: <u>www.tup.edu.ph</u>

S.6.3.1

Admission Services



TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES CAVITE CAMPUS

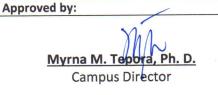
CQT Avenue, Salawag, Dasmariñas City, Cavite, Philippines Telefax: (046) 416-4920 Email: cavite@tup.edu.ph | Website: www.tup.edu.ph

Doc. No.	TUPC-QSP-OAA-OSA-OAD-01
Rev. No.	01
Effective Date	09/16/19
Page No.	Page 1/4

APPLICATION FOR ENTRANCE EXAM

			Revision History		
Rev. No.	DCN No.	Originator/Process Owner	Details of Amendment	Approval Date	Effective Date
00	CN-18-OAD- 228	Ernie N. Idosora	Original Issue	09/14/2018	09/20/2018
01	CN-19-OAD- 031	Ernie N. Idosora	Revised due to the free entrance exam application	08/29/2019	09/16/2019
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1.0 PURPOSE

1.1 The purpose of this procedure is to guide the applicants in the entrance examination application.

2.0 SCOPE

2.1 This procedure covers the application for entrance examination.

3.0 RESPONSIBILITY AND AUTHORITY

3.1 Admissions Coordinator / Admissions Officer

- 3.1.1 Shall be the one to process the completed application of the applicant.
- 3.1.2 Shall be the one to give exam schedule and room assignments to the applicants.
- 3.1.3 Shall be the one to coordinate with the entrance exam service provider.

3.2 Applicant

3.2.1 Shall be the one to provide the necessary information and requirements to process the application for entrance examination.

4.0 REFERENCES

4.1 TUPC Student Handbook

5.0 TERMS AND DEFINITIONS

- 5.1 Entrance examination is a written examination given to applicants who want to study in TUPC to measure their aptitudes for the program they applied for.
- 5.2 Online registration is a modern way of submitting data with the aid of computer and internet wherein the information the applicant has provided can be easily transmitted and received by the office of admissions.
- 5.3 Test Permit is a proof that the applicant has completed the application procedure and gualified to take the entrance examination. It has all the examination details such as the date, time and room assignment for the said examination.
- 5.4 Applicant a graduating senior high school, a senior high school graduate or a transferee who intends to be a student of the university.

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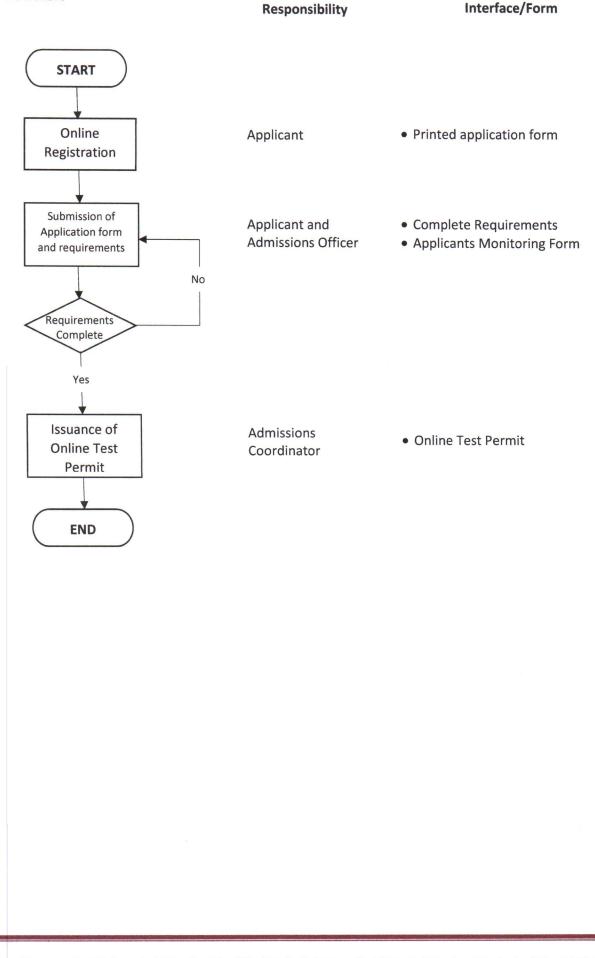




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APPLICATION FOR ENTRANCE EXAM

7.0 PROCEDURE DETAIL

7.1 Online Application

- **7.1.1** Applicants must apply online at the Applicants Access Module (ers.tup.edu.ph/aims/applicants)
- **7.1.2** Click "Apply" then fill out Profile Verification, choose Cavite Campus and click "Continue".
- 7.1.3 Provide necessary information from Step 1 to Step 4 then click Submit.
- 7.1.4 Wait for a statement that your data is successfully saved.
- 7.1.5 The applicant must remember the username and password. Then click "Continue".
- **7.1.6** Complete your online registration to print Application Form.

7.2 Submission of application form and requirements

- 7.2.1 Proceed to TUPC Admissions Office for evaluation and submission of Application Requirements: Hard copy of accomplished application form; For incoming first year students, Certified True Copy of Grade 11 and 12 Senior High School card; For Transferee, Certified True Copy of Transcript of Records (TOR); and, there should be no failing grades reflected either in the card or TOR.
- **7.2.2** If the requirements are complete, the applicant will be informed that his or her application will undergo further evaluation by the admissions coordinator and will be advised to wait for a maximum of two weeks for the issuance of online test permit.
- **7.2.3** The admissions coordinator or office personnel shall log to the applicant's monitoring form the information b
- **7.2.4** If the requirements are incomplete, the application will not be processed, and the applicant will be advised to return upon completion of requirements.

7.3 Issuance of Test Permit

- 7.3.1 The applicant shall wait a maximum of two weeks for the issuance of online test permit.
- **7.3.2** The admissions coordinator shall further evaluate the submitted requirements to determine the applicant's qualification to take the entrance exam.
- **7.3.3** If the applicant is qualified, he or she will be tagged as "Evaluated" by the admissions coordinator at Registrar's Access Module (ers.tup.edu.ph/aims/registrar) and will be given the date, time and room assignment for the entrance exam.
- **7.3.4** After the applicant being tagged as evaluated, he or she can now view the examination details and print the online test permit using his or her account at the Applicants Access Module.

8.0 ATTACHMENT/FORMS

8.1 Applicant's Monitoring Form





TECHNOLOGICAL UNIVERSITY OF THE PHILIPPINES C CAVITE CAMPUS R CQT Avenue, Salawag, Dasmariñas City, Cavite, Philippines R Telefax: (046) 416-4920 E Email: cavite@tup.edu.ph | Website: www.tup.edu.ph P

Doc. No.	TUPC-QSP-OAA-OCR-OAD-02
Rev. No.	00
ffective Date	06/27/2022
Page No.	Page 1/4

ONLINE ADMISSION PROCEDURE

			Revision History		
Rev. No.	DCN No.	Originator/Process Owner	Details of Amendment	Approval Date	Effective Date
00	CN-22-OAD- 019	SARAH JANE D. VELOS	Original issue	06/23/2022	06/27/2022
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		Prepared by:	Reviewed by:	Approved by:
() _	SARAH JANE D. VELOS	SARAH JANE D. VELOS Head, Office of Admission	MARIA CECILIA N. REYES	MYRNA M. TEPORA, Ph.D.
GROUP	a		Assistant Director for Academic Affairs	Campus Director
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1.0 PURPOSE

1.1 The purpose of this procedure is to facilitate the admission of incoming first year students online and to lessen the face-to-face transaction of students due to the pandemic.

2.0 SCOPE

2.1 This involves online registration through the ERS; accomplishment of the google form and attachment of the soft copy of the application form, Grade 11 and Grade 12 cards.

3.0 RESPONSIBILITY AND AUTHORITY

- 3.1 The applicant shall register online via https://ers.tup.edu.ph/aims/applicants.
- 3.2 The applicant shall print and sign the application form from the ers.
- 3.3 The applicant shall accomplish the google form and attach the signed application form, Grade 11 and Grade 12 cards.
- 3.4 The Admission Officers shall evaluate the grades of the applicants and rank them according to their average.
- 3.5 The Admission Officers shall send email to applicants regarding their application status. Schedule of online entrance examination shall be given to qualified applicants.
- 3.6 The Admission Officers shall endorse the qualified applicants to the Program Coordinators for interview.

3.7 The qualified applicants shall submit the requirements for admission.

4.0 REFERENCES

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4.1 TUP Code

4.2 CHED Memorandum No. 10 series of 2017

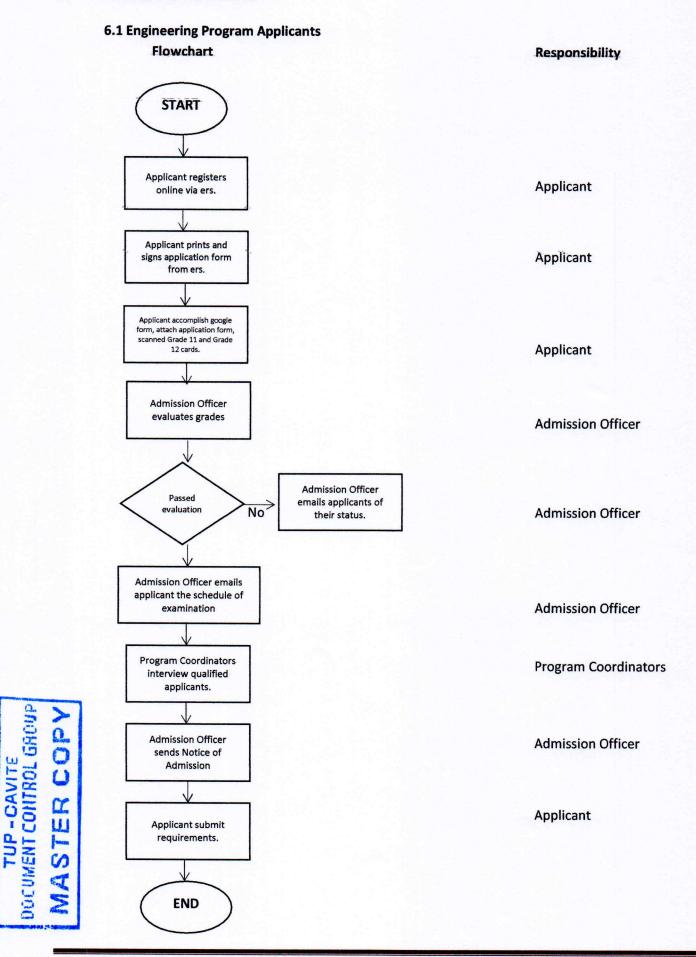
4.3 Student Handbook

5.0 TERMS AND DEFINITIONS

- 5.1 Applicant is a graduate of SHS/transferee from other school who is applying for college admission.
- 5.2 ERS the University's enrollment and registration system.
- 5.3 Google Form a form created by the Admission Office for easy retrieval of incoming first year applicants.
- 5.4 Program Coordinator is a representative from the three (3) Departments; Department of Engineering (DOE), Department of Industrial Education (DED), Department of Industrial Technology (DIT) that will Conduct the interview of the applicants.
- 5.5 Admission Officer staff of the Office of Admission



6.0 PROCEDURE FLOWCHART





7.0 PROCEDURE DETAILS

- 7.1 The applicant shall register online via <u>https://ers.tup.edu.ph/aims/applicants</u> posted on the TUPC Registrar facebook page.
- 7.2 The applicant shall print and sign the application form downloaded from the ers online registration.
- 7.3 The applicant shall accomplish the google form and attach the signed application form, scanned/clear photo of the Grade 11 and Grade 12 cards.
- 7.4 The Admission Officer shall evaluate the grades of the applicants and rank them according to their average.
- 7.5 The Admission Officer shall send an email to all applicants regarding their application status. Qualified applicants are scheduled for the online entrance examination.
- 7.6 The Admission Officer shall endorse the qualified applicants who passed the examination to the Program Coordinators for the interview.
- 7.7 The Program Coordinators shall submit the list of interviewed applicants to the Office of Admission.
- 7.8 The Admission Officer shall notify the applicants for their medical examination and the submission of the original requirements (PSA Birth Certificate, Form 138 Card, Brgy. Clearance and Good Moral Certificate).
- 7.9 The Campus Physician shall assess the medical examination results.
- 7.10 The Admission Officer will update the final list of applicants who complied with all the requirements.
- 7.11 The Admission Officer will send Notice of Admission to applicants for their enlistment.

8.0 ATTACHMENT/FORMS

- 8.1 https://ers.tup.edu.ph/aims/applicants (ers link)
- 8.2 TUPC-F-OAA-OCR-OAD-05 (TUP CAVITE ONLINE ADMISSION ASSESSMENT (TUPCOAA)) <u>https://docs.google.com/spreadsheets/d/1oyCgzbLWfeQKxfcZ4AIDGCSQ4Cn-</u> <u>GHHG3d0EAjQ6KKI/edit#gid=1724162910</u> (Admission Responses link)

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Main | Document List | Applicant Process | Application Form | Documents Submitted | Medical Clearance | Exam Result | Interview | Approval | Applicant Status Welcome, DIMAPILIS, ARJAY P. (adimapilis)

Applicant ID : 2223A16931

Applicant Name : DELA CRUZ, JUAN

Printer-friendly format

Kindly type 'NA' in boxes where there are no possible answers to the information being requested.
 To make use of the letter 'Ñ', please press ALT while typing "165", while for 'ñ', please press ALT while typing "164";

STEP 1 STEP 2 STEP 3 PERSONAL INFORMATION FAMILY BACKGROUND EDUCATIONAL ATTAINMENT STEP 4 EMPLOYMENT BACKGROUND PERSONAL INFORMATION Steps 1-4 Campus · Cavite ~ Department : -select typev 1st choice : - Select Course -Y Name : DELA CRUZ JUAN PEDRC P - Select Extension - 🗸 Middle Last Name First Name Middle Initial Extention Name Name Learner Reference Gender : Male : Learner Reference Number Number Female Birth Date : 05/08/2000 Age : 22 Height: Birth Place : BASUD, CAMARINES NORTE 178 (cm) : Weight: 51 Citizenship : FILIPINO (lbs) : Civil Religion : Roman Catholic Sir 🗸 Status : Cellphone Email Address : juanpe : NA 🜌 Cellphone Numbers Number Landline Facebook Account : Facebo : NA 🔽 Landline Number Number Means of Financial : Parents Scholarship Others Support **Permanent Address** Unit # Street : Asisan : N/A Barangay : Asisan City : Ta v . Zip Code : 4120 Province : Ca 🗸 OCUMENT CONTROL GRU Congressional ; District None ~ TUP - CAVITE Ŷ Upload Photo Next Step Student Picture Family Background U 17 Powered by For questions and comments, email us at web.ers@tup.edu.ph.



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Main | Document List | Applicant Process | Application Form | Documents Submitted | Medical Clearance | Exam Result | Interview | Approval | Applicant Status Welcome, DIMAPILIS, ARJAY P. (adimapilis)

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Applicant ID : 2223A16931

Applicant Name : DELA CRUZ, JUAN

Printer-friendly format Kindly type 'NA' in boxes where there are no possible answers to the information being requested.
 To make use of the letter 'Ñ', please press ALT while typing "165", while for 'ñ', please press ALT while typing "164";

STEP 1

PERSONAL INFORMATION

STEP 2 FAMILY BACKGROUND

STEP 3 EDUCATIONAL ATTAINMENT

STEP 4

EMPLOYMENT BACKGROUND

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Name : Maria dela Cruz	
MOTHER	
Profession / Occupation : Engineer	
Contact Number Father's Contact Number	



Main | Document List | Applicant Process | Application Form | Documents Submitted | Medical Clearance | Exam Result | Interview | Approval | Applicant Status Welcome, DIMAPILIS, ARJAY P. (adimapilis)

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Applicant ID : 2223A16931 Applicant Name : DELA CRUZ, JUAN Printer-friendly format Kindly type 'NA' in boxes where there are no possible answers to the information being requested. To make use of the letter 'Ñ', please press ALT while typing "165", while for 'ñ', please press ALT while typing "164"; STEP 1 **STEP 2 STEP 3** PERSONAL INFORMATION FAMILY BACKGROUND EDUCATIONAL ATTAINMENT **STEP 4** EMPLOYMENT BACKGROUND EDUCATIONAL ATTAINMENT Steps 2-4 School School Last School Honor Honor/Distinction Graduated Course/Program Level Attended Address -not in the -not in the Sec V listlist- " With 🗸 2021 Course/Program - select honor * : 🗑 K-12 Old Curriculum O With College Background Category Grade : GPA 98.00 MATH 99.00 SCIENCE 99.00 ENGLISH 98.00 11/12 : Science, Technology, Engineering and Mathematics (STEM) Track w Waiver: Should I pass the TUP Scholastic and Technical Aptitude Test(TUPSTAT), I Shall waive the right to enroll at TUP if I will not meet the grade requirement as required by the University. **Previous Step** Next Step Family Background Employment Background Powered by For questions and comments, email us at web.ers@tup.edu.ph. DECOMENT CONTROL GROW 000 TUP - CAVITE TER S 5



Main | Document List | Applicant Process | Application Form | Documents Submitted | Medical Clearance | Exam Result | Interview | Approval | Applicant Status Welcome, DIMAPILIS, ARJAY P. (adimapilis)

Applicant ID : 2223A16931

Applicant Name : DELA CRUZ, JUAN

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my personal data de profile, contact d	stor uring my admission/enrolme letails like home address, er numb	nt at TUP. These data include mail address, landline number	e my demographic rs, and mobile
2. I agree to perso	onally update these data thr University	ough personal request from Registrar.	he Office of the
3. In consonance		am aware that the Universit	y will protect my
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TUP Cavite Online Admission Assessment (TUPCOAA) 2022-2023

Please accomplish this Google Form after registering at <u>https://ers.tup.edu.ph/aims/applicants</u> NOTE: THIS GOOGLE FORM IS FOR TUP CAVITE APPLICANTS ONLY

ADDITIONAL NOTES:

SPECIFIC REQUIREMENTS FOR ENGINEERING COURSES Bachelor of Science in Civil Engineering (BSCE) - CLOSED Bachelor of Science in Electrical Engineering (BSEE) Bachelor of Science in Mechanical Engineering (BSME)

Admission Requirements:

- 1. For SHS STEM graduates only;
- 2. Must have a GPA of at least 85% and above in English, Mathematics, and Science

SPECIFIC REQUIREMENTS FOR EDUCATION COURSES

Bachelor of Science in Industrial Education BSIE major in Home Economics BSIE major in Industrial Arts BSIE major in Information and Communication Technology Bachelor of Technical Vocational Teacher Education BTTE major in Computer Programming BTTE major in Electrical

Admission Requirements:

1. Open to all SHS graduates (all strands) with a GPA of at least 85% and above in Grade 11 & 12.

SPECIFIC REQUIREMENTS FOR BACHELOR OF ENGINEERING TECHNOLOGY (BET) COURSES:

- BET major in Automotive Technology
- BET major in Computer Engineering Technology
- BET major in Construction Technology
- BET major in Electronics Technology
- BET major in Electrical Technology
- BET major in Mechanical Technology
- BET major in Power Plant Technology

Admission Requirements:

1. No grade requirements; Open to all SHS graduates.

For Transferee/s



- With a grade requirements of no failing grade/s and no derogatory records Eligible to apply to a non-engineering and technology courses only;
- Should pass screening/interview by the College Dean
- Depending on availability of slots

For ALS Applicants

Eligible to apply only specific programs and courses (Non-Board Program/s) Depending on availability of slots

All our programs have limited slots for incoming first-year students. ***First come first served basis applies***

* Required

1. Email*

2. ERS APPLICANT ID *

This is also your username in the ERS access module for the applicant. The applicant ID shown below is simply an example. Your applicant ID should begin with "2223A."



3. Application Form (Page 1 & 2) *

Please print and sign your application form then upload a clear picture/scanned copy of the application form here. Please make sure to upload both pages. (If printer is not available, please paste your digital signature in the application form). Please follow this format in the filename: PROGRAM APPLIED_SURNAME_FIRSTNAME . For example, BET-PPT_DELACRUZ_JUAN



FOR YOUR PREFERRED COURSE/PROGRAM. PLEASE REFER TO THE TUPCOAA

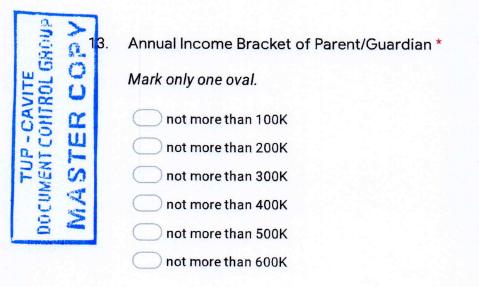
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- 5. First Name *
- 6. Extension Name: (Jr., I, II)
- 7. Middle Name
- 8. Cellphone Number *
- 9. PWD ID Number
- 10. Type of Disability
- 11. Ethnic Group
- 12. Immediate Family Member who is an Alumnus of the University



Applicant's School Information

- 14. Name of School Last Attended *
- 15. Complete Address of School Last Attended *
- 16. Email Address of School Last Attended *

HONORS AND AWARDS

Honors and Awards Received from Senior High School

17. Honors and Awards Received

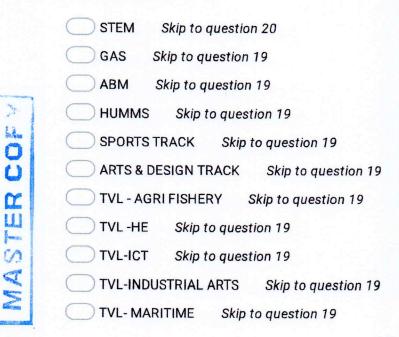
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18. Senior High School Track/Strand *

Mark only one oval.

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NON-STEM

19. Program Applied For: *

Mark only one oval.

Bachelor of Engineering Technology major in Construction Technology (BET-CT)

Bachelor of Engineering Technology major in Computer Engineering Technology (BET-CoET)

Bachelor of Engineering Technology major in Electrical Technology (BET-ET)

Bachelor of Engineering Technology major in Electronics Technology Track: Industrial Automation Technology (BET-EsET)

Bachelor of Engineering Technology major in Mechanical Technology (BET-MT)

Bachelor of Engineering Technology major in Mechanical Engineering Technology Track: Automotive Technology(BET-AT)

Bachelor of Engineering Technology major in Mechanical Engineering Technology Track: Power Plant Technology (BET-PPT)

Bachelor of Science in Industrial Education major in Home Economics (BSIE-HE)

Bachelor of Science in Industrial Education major in Industrial Arts (BSIE-IA)

Bachelor of Science in Industrial Education major in Information and Communications Technology (BSIE-ICT)

Bachelor of Technical Vocational Teacher Education major in Computer Programming (BTTE-CP)

Bachelor of Technical Vocational Teacher Education major in Electrical (BTTE-EL)

Skip to question 21

Program Applied For:

STEM



20. **Program Applied For:**

Mark only one oval.

Bachelor of Science in Electrical Engineering (BSEE)

Bachelor of Science in Mechanical Engineering (BSME)

Bachelor of Engineering Technology major in Construction Technology (BET-CT)

Bachelor of Engineering Technology major in Computer Engineering Technology (BET-CoET)

) Bachelor of Engineering Technology major in Electrical Technology (BET-ET)

Bachelor of Engineering Technology major in Electronics Technology Track: Industrial Automation Technology (BET-EsET)

Bachelor of Engineering Technology major in Mechanical Technology (BET-MT)

Bachelor of Engineering Technology major in Mechanical Engineering Technology Track: Automotive Technology(BET-AT)

Bachelor of Engineering Technology major in Mechanical Engineering Technology Track: Power Plant Technology (BET-PPT)

Bachelor of Science in Industrial Education major in Home Economics (BSIE-HE)

Bachelor of Science in Industrial Education major in Industrial Arts (BSIE-IA)

Bachelor of Science in Industrial Education major in Information and Communications Technology (BSIE-ICT)

Bachelor of Technical Vocational Teacher Education major in Computer Programming (BTTE-CP)

Bachelor of Technical Vocational Teacher Education major in Electrical (BTTE-EL)

Skip to question 21

Category

21. Category *

If the result is not yet released, choose Non DOST Scholar

Mark only one oval.



Non DOST Scholar

Transferee?

Transferee? *

No

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If you have been enrolled in college before, select Yes.

Mark only one oval.

Yes Skip to question 45

Grades in Mathematics

- 23. General Mathematics * Write NA if not yet taken
- 24. Pre-Calculus * Write NA if non STEM or not yet taken
- 25. Statistics and Probability * Write NA if not yet taken
- 26. Basic Calculus * Write NA if non STEM or not yet taken
- 27. Average for Mathematics Subject for all the Subjects indicated above *

Grades in English

28. Reading and Writing Skills * Write NA if not yet taken



Oral Communication * Write NA if not yet taken

English for Academic and Professional Purposes * Write NA if not yet taken

- 21st Century Literature from the Philippines and the World * Write NA if not yet taken
- 32. Average for English Subjects for all the Subjects indicated above *

Grades in Science

- General Chemistry 1 *
 Write NA if non STEM or not yet taken
- 34. General Chemistry 2 * Write NA if non STEM or not yet taken
- 35. General Physics 1* Write NA if non STEM or not yet taken
- 36. General Physics 2 * Write NA if non STEM or not yet taken
- 37. General Biology 1* Write NA if not yet taken



General Biology 2 * Write NA if not yet taken

Earth Science * Write NA if not yet taken

40. Average for Science Subjects for all the Subjects indicated above *

Grade 11 & 12	Please upload the complete Grade 11 and 1st sem of Grade 12 grades here. If your card has one page only, please upload the same file for the front and back upload section below.
Card	

41. [FRONT] Grade 11 Card Picture / Screenshot or Scanned: * Please follow this format in the filename: GRADE11_FRONT_PROGRAM APPLIED_SURNAME_FIRSTNAME . For example, GRADE11_FRONT_BSCE_DELACRUZ_JUAN

Files submitted:

42. [BACK] Grade 11 Card Picture / Screenshot or Scanned: * Please follow this format in the filename: GRADE11_BACK_PROGRAM APPLIED_SURNAME_FIRSTNAME. For example, GRADE11_BACK_BSCE_DELACRUZ_JUAN

Files submitted:

43. [FRONT] 1st sem Grade 12 Card Picture / Screenshot or Scanned: * Please follow this format in the filename: GRADE12_FRONT_PROGRAM APPLIED_SURNAME_FIRSTNAME . For example, GRADE12_FRONT_BSCE_DELACRUZ_JUAN

Files submitted:

44. [BACK] 1st sem Grade 12 Card Picture / Screenshot or Scanned: * Please follow this format in the filename: GRADE12_BACK_PROGRAM APPLIED_SURNAME_FIRSTNAME . For example, GRADE12_BACK_BSCE_DELACRUZ_JUAN

Files submitted:

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Grades

45. Grades in Mathematics Subjects * Please input the average of all the Math subjects



Grades in English Subjects *

Please input the average of all the English subjects

- 47. Grades in Science Subjects * Please input the average of all the Science subjects
- 48. Transcript of Records with Remarks : Granted Transfer Credential /HonorableDismissal /For Transfer Purposes Screenshot/Scanned: Please follow this format in the filename: TRANSFEREE_PROGRAM APPLIED_SURNAME_FIRSTNAME . For example, TRANSFEREE_BSCE_DELACRUZ_JUAN

Files submitted:

Student Undertaking/Data Consent

49. Student Undertaking/Data Consent *

Check all that apply.

I hereby warrant that the above given personal information are true and correct to the best of my knowledge. I also authorize and agree to the University's terms and conditions on the provision stipulated in the ERS on the collection, use, processing and disclosure of my personal data in accordance with the Data Privacy Act of 2012(RA 10173). If not admitted, I agree that all the information I provided will be kept for one year by the Office of the Registrar.

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